

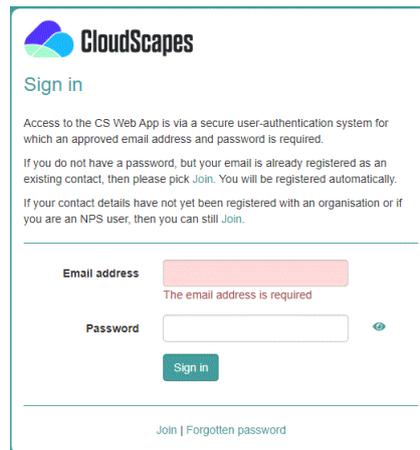
CS Web App Sign-In

CS Web App - Access

Access to the CS Web App is controlled via an authenticated username and password associated to an existing organisation's account. User details are recorded in a Contacts table accessible to an organisation's designated Main Contact &/or Administrator.

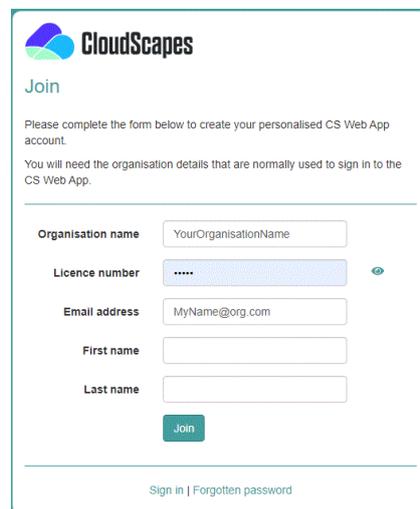
Accessing your CSD Account

Customers are able to gain access using the URL: <https://palette.csdhub.com/logon.aspx> or by selecting the Customer Login via the [CloudScapes website](#) where users will be confronted by an initial Sign In that requires a valid Email address and Password...



The screenshot shows the 'Sign in' page of the CloudScapes web application. At the top left is the CloudScapes logo. Below it, the heading 'Sign in' is displayed. A paragraph explains that access is via a secure authentication system requiring an approved email address and password. It also provides instructions for users who do not have a password but are already registered, and for new users. The form contains two input fields: 'Email address' (with a red error message 'The email address is required') and 'Password' (with an eye icon for visibility). A 'Sign in' button is located below the password field. At the bottom, there are links for 'Join' and 'Forgotten password'.

New users or existing users who do not have a password, should pick the **JOIN** link from the Sign In window. Enter your unique CSD credentials Organisation name and Licence number.

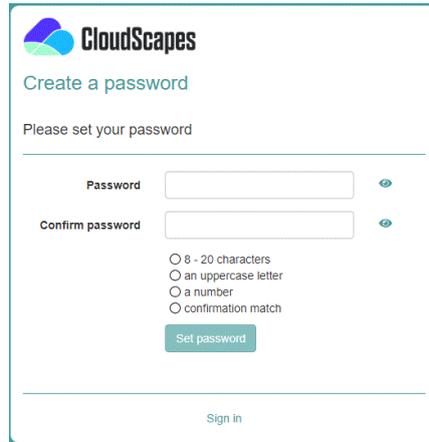


The screenshot shows the 'Join' page of the CloudScapes web application. At the top left is the CloudScapes logo. Below it, the heading 'Join' is displayed. A paragraph asks the user to complete the form to create a personalised CS Web App account. It notes that the user will need organisation details normally used for sign-in. The form contains five input fields: 'Organisation name' (with placeholder 'YourOrganisationName'), 'Licence number' (with placeholder '.....' and an eye icon), 'Email address' (with placeholder 'MyName@org.com'), 'First name', and 'Last name'. A 'Join' button is located below the last name field. At the bottom, there are links for 'Sign in' and 'Forgotten password'.

Add your email address and name and pick JOIN.

If the Email address matches one that already exists under the Organisation's Contacts, registration of the user is automatic. A link is provided by email or users are able to complete sign in from the same browser session. Create a personalised CS Web App password as prompted and pick Set Password.

CS Web App Sign-In



If the Email address does NOT match one that already exists under the Organisation’s Contacts, authentication is required prior to registration. An email is sent automatically to the organisation’s Main Contact and Administrator email addresses and requires authentication to let the new user create a personalised password to access CS Web App.

Hi Peter Smith

You have been contacted as a user has requested access to your organisation’s (YourOrganisationName) CS Web App account.

Their details

- Simon Staples
- S.staples@YourOrg.com

To accept this request please go to this URL:

https://*****/23456097865jhuyhoooolkjhhiio

This link will expire in 72 hours.

Clearly there is benefit in avoiding authentication when new users attempt to access the CS Web App so Administrators are advised to create approved user details in advance by accessing My Account – Contacts from the CS Web App **when logged in as an Administrator**.



From here, Administrators can Add, Edit and Remove users and to define Contact roles.